

## Music Lesson Parent/Student Contract

Students and parents are required to sign the Student/Parent Contract before the first lesson takes place. This student contract ensures that both the students and the parents understand the business arrangements of how the music lessons will work.

### Scheduling

Lessons are offered weekly in half hour time slots. These slots are mutually agreed upon by both the student (and/or guardian) and the instructor, and every attempt is made to schedule the lesson to occur within a student's availability. Once a time slot is reserved, this becomes the regularly scheduled weekly time slot. In case of vacation and/or holiday, another make-up day may be scheduled, if agreed upon by both the student (and/or guardian) and the instructor in advance.

### Payment

**Music lessons must be paid for in advance.** Advance payment guarantees your time slot. Lessons are typically purchased four lessons at a time. Each weekly music lesson will cost \$\_\_\_\_, and is due a minimum of one week prior to the scheduled lesson. If the next scheduled lesson has not been paid for at the end of the last advance-paid lesson, the student may forfeit their time slot to another student. Additional music lessons may not be scheduled until the instructor receives payment in advance.

### Attendance

Students are responsible for their time slot. If a student is not available for their weekly lesson for any reason it is the student's responsibility to **notify the teacher at least 24 hours in advance**. If the missed lesson will be due to an illness, or a required school/religious function, there will be no charge to the student and attempts will be made to make up the lesson if possible before the next regularly scheduled weekly lesson. If the missed lesson is due to any other reason, or the student neglected to give the teacher the required 24 hour notice, the lesson will be charged, and although the teacher may be able to reschedule the lesson, this is not a requirement.

### Materials:

Students are responsible for the purchase of their own books, instruments, and other materials needed for the lessons they are receiving. The instructor will assist in referring our students to how they can obtain these items, however, the instructor is not responsible for providing them personally. **Students must bring required materials to their lesson.** Marich Music will not loan music books for lessons.

**Practicing**

The instructor determines how much practice is ideal for each student and will encourage students in their practicing. Nevertheless, once the instructor is gone it is up the student (and/or guardian) to do their own practicing. Progress will be made most quickly by those students who maintain the recommended practicing time.

**Drop-Off/Pick-Up**

Students are to arrive no sooner than ten (10) minutes before their lesson time and picked up no later than ten (10) minutes after the lesson has ended. If you are running late because of unforeseen circumstance please call Marich Music at (607)936.6044. If a lesson is started late due to tardiness, it may not be extended beyond the remaining portion of your time slot and may only do so at the discretion of the instructor. Parents are responsible for making sure their child makes it safely from their car to the second floor lesson studios and that the child returns safely to the car and Marich Music is not liable for any injury or damage that may occur going to/from your car or to your car itself.

**Waiting Area:**

A designated waiting area for students/parents is located on the second floor near the lesson studios. Students, siblings and parents are expected to remain seated and quiet while waiting for their lesson. No running or playing in the recital hall upstairs is allowed. Please be courteous of others regarding cell phone use and/or video games. Unattended children must wait in the designated second floor waiting area before and after the lesson. Children must be accompanied by an adult at all times on the ground floor and parents will be responsible for any damaged goods and/or displays at Marich Music.

By signing this contract I acknowledge that I have read and understand the terms and conditions of this contract. I have a copy of this information for future reference.

Student Signature \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_